

Village of Homer
Regular Meeting of Trustees
January 10, 2022
7:00pm

Those present: Village Trustees: Guy James, Joe Bear, Ray Ryerson, Skip James, Mike Johnson, and Jim White, Village Clerk, Sharon Jeffers, Treasurer, Cindy Pruitt, Chief of Police, John Rouse, Maintenance/Water, Ryan Byerley, Sewer/Zoning, Dave Hermes, Attorney, Marc Miller, and resident, Linda Pruitt, not present, Mayor Jeremie Richards.

Interim Mayor: Joe Bear made the motion to appoint Guy James as this evening's interim Mayor, Ray Ryerson second the motion, all in favor, motion approved.

No public comment

Board Comment: Mike Johnson complimented the new car wash. Clerk Sharon Jeffers presented TIF application for review. A TIF meeting will be planned when Mayor Jeremie Richards returns.

Minutes: Jim White made the motion to approve regular, streets and alleys and Library minutes as presented, Joe Bear second the motion, all in favor, motion approved.

Village Bills: Mike Johnson made the motion to pay Village bills as presented, Jim White second the motion, roll call vote: Skip James, yes, Ray Ryerson, yes, Guy James, yes, Mike Johnson, yes, Joe Bear, yes, and Jim White, yes, motion approved.

Reports: Mike Johnson made the motion to approve reports as presented, Ray Ryerson second the motion, all in favor, motion approved.

- Water: One scale went down and has been replaced
- Treasurer: Received new grant, \$49,191.00 for Police as essential workers, this will help General fund as we will not have to transfer funds from
- Maintenance: Ready for snow. Equipment has been cleaned and put away for winter
- Zoning: Solar panels will require a permit as an accessory structure

Post Prom Donation: Mike Johnson made the motion to donate \$200 to Heritage Post Prom, Jim White second the motion, roll call vote: Skip James, yes, Ray Ryerson, yes, Guy James, yes, Mike Johnson, yes, Joe Bear, yes, and Jim White, yes, motion approved.

July 4th: Mike Johnson made the motion to table July 4th plans until February meeting, Skip James second the motion, all in favor, motion approved.

Update on W First St: House is on schedule to be demoed in February and the dirt will be leveled at that time.

South Homer Township TIF: Mike Johnson made the motion to table Ordinance approving TIF agreement with South Homer Township until February, Ray Ryerson second the motion, all in favor, motion approved.

Sidewalk replacement: Joe Bear made the motion to collect bids to replace sidewalk and stairs in front of 106 N Main St, Mike Johnson second the motion, all in favor, motion approved.

Survey of W Fourth for Easements: Joe Bear made the motion to table Survey until a cost can be brought to the board, Mike Johnson second the motion, all in favor, motion approved.

Budget meetings will be held on Monday's at 6pm. Clerk Sharon Jeffers will get a schedule prepared and out to the board members and public.

Mike Johnson made the motion to adjourn, Joe Bear second the motion, all in favor, motion approved.

Adjourn: 8:01pm

Posted: Sharon Jeffers, Village Clerk

Village of Homer
FY 23 Budget
January 24, 2022
6:00pm

Those present: Trustees: Joe Bear, Jim White, Guy James, Skip James, Ray Ryerson, and Mike Johnson, Mayor, Jeremy Richards, Clerk, Sharon Jeffers, Treasurer, Cindy Pruitt, Police Chief, John Rouse, and Maintenance/Water, Ryan Byerley.

Police Budget:

Line item 50101 Met cad services raised from 6,635.00 to 8,000.00
Line item 51202 Radar Calibration raised from 300.00 to 350.00
Add additional line item 51401 MDT 700.00 for Car computer wireless service
Line item 65501 Fuel raise from 5,000.00 to 6,000.00
Line item 95201 New car fund lower from 25,000.00 to 5,000.00

TIF Budget:

51101 Village Hall lower from 20,000.00 to 10,000.00
52101 Village Improvements raise from 20,000.00 to 25,000.00
53101 Audit services raise from 700.00 to 1100.00
54201 TIF cons. Bus District raise from 0 to 5,000.00
70001 Water tower Maintenance Program lower from 70,000.00 to 40,000.00
71001 Water tower loan lower from 42,000.00 to 38,000.00
74001 Well rehab lower from 12,000.00 to 6,000.00
89301 Heritage Ranch raise from 9,000.00 to 12,000.00
Add 89401 RJD Machining 4,000.00
Add 89501 Happy daze carwash 20,000.00
99901 Transfers to Police lower from 6,000.00 to 1,000.00

Meeting adjourn 7:00pm

Posted: Sharon Jeffers, Village Clerk

Village Budget Meeting
January 31, 2022

Present: Jeremy Richards, Mike Johnson, Joe Bear, Jim White, Skip James, Ryan Byerley, Cindy Pruitt

ESDA

Keep the same as last year except reduce siren maintenance to \$2,000

Water

51201 Equipment Repair – Need to find out why we budgeted \$15,000 last year and only spent \$841.

51301 Vehicle Repair – Increase to \$1000 since we went over this year.

55201 Telephone – Raise to \$1,000 – this year is going over

61701 Water Meters – Raise to \$15,000 - pit adapters \$155 single; \$205 double ½ water and ½ sewer

Village of Homer
Budget Meeting 3
Monday, February 7, 2022
6:00pm

Those Present: Trustees: Joe Bear, Jim White, Mike Johnson, Ray Ryerson, Skip James, and Guy James, Village Mayor, Jeremy Richards, Clerk, Sharon Jeffers, Treasurer, Cindy Pruitt, Sewer, Dave Hermes, and Maintenance Ryan Byerley.

FY 23 Sewer budget was reviewed.

51202 equipment repair lowered from 15,000.00 to 5,000.00

51302 vehicle repair raised from 200.00 to 500.00

51402 equipment sewer plant raised from 15,000.00 to 25,000.00 for meter repairs/replacement

57102 utilities raised from 32,000.00 to 35,000.00

61102 change to testing

61202 sewer dept maintenance raise from 14,500.00 to 20,000.00

61302 Sewer grounds to be used for rocking road

65102 Office supplies raised from 500.00 to 1000.00 to purchase billing direct debit module

Projects for future: New covers/balls for lagoons, will need to be dredged eventually, possible use of chemicals for this process.

Water/sewer rates need to be increased. Recommended rates: Minimums to remain the same, per thousand sewer raised from \$7.30 to \$7.50, per thousand water raised from \$9.00 to \$9.50, and water maintenance raised from \$5.00 to \$6.00.

FY 23 Recreation

Leave the same

Fy23 ARPA to be discussed after General Fund

Reminder that the board has so far allocated over 50% of TIF funds to grants.

Adjourn 6:51pm

Posted: Sharon Jeffers, Village Clerk

Village of Homer
GAR Cemetery Board Meeting
Tuesday, January 25, 2022
5:00pm

Those Present: Committee Members, Joe Bear, Ray Cunningham, Billy Mitchell, and Sharon Jeffers.

Old Mowers have been serviced and new mower has arrived.

Clay has been removed and some of the black dirt moved.

The committee recommends charging \$300 to open Niche, \$400 on weekends, and \$500 on Holiday's Veterans discount will apply.

Joe is going to look into a Service Entrance on the North East Corner of the Cemetery.

Budget recommendations:

Line item 52101 raise to \$10,000, to accommodate for landscaping around columbariums,

Line item 65501, fuel raise to \$2,000,

Line item 91101 public relations raise to \$1500 for a seasonal port a pottie,

Line item 93201 Heavy equipment rental raise to \$1000

Line item 94201 equipment lower to \$1000

Line item 95201 Projects fund raise to \$3000

Next meeting will be March 22, 2022

Joe Bear motion to adjourn, Billy Mitchell seconded, all in favor, meeting adjourned. 5:36pm

Posted: Sharon Jeffers

Village of Homer
TIF Committee Meeting
Monday, January 24, 2022
5:00pm

Those present: TIF Committee, Mayor, Jeremy Richards, Trustees; Joe Bear and Jim White, Clerk Sharon Jeffers, Ivy Corson, and Don Happ.

Ivy Corson's ap was reviewed for her new store located at 201 S Main St in the amount of \$6,182.51.

The committee recommends to the board that we give her the full amount divided between two years.

Don Happ's ap was reviewed for the new car Happ Y Daze Car Wash in the amount of \$367,000.00 in TIF Eligible expenses.

The committee recommends to the board that we give Mr Happ \$20,000.00 a year for the life of the TIF program starting in FY23. They also recommend that we reimburse Mr. Happ \$31,473.00 as soon as possible for the Village Sidewalks and approaches that were put in. Clerk Sharon Jeffers will get in contact with the TIF Lawyers to make sure this is something we can do, and proceed with paperwork.

The Committee would like to recommend an agreement with Mr. Happ for 50% off water and sewer, the agreement to be revisited every 5 years.

Adjourn: 6:00pm

Posted: Sharon Jeffers, Village Clerk

Village Personnel Meeting
January 31, 2022

Present: Jeremy Richards, Mike Johnson, Joe Bear, Jim White, Skip James, Ryan Byerley, Cindy Pruitt

Discussed sewer plant operator position and criteria for applicants.

- 10-20 hours per week
- Class 4 operator license
- Pay dependent on experience
- Advertise for 4-6 weeks. Set up interviews in March
- We can always use Ed Shirley for his license
- It takes a year of hands-on time to get a Class 4 license.
- Need electrical experience and knowledge to look at control panels.
- This should be part of interview process.
- Ryan requested permission to shadow Dave to learn. Jeremy said as long as it doesn't interfere with other responsibilities.

Village of Homer
Personnel Meeting
Monday, February 7, 2022

Those present: Personnel committee: Skip James, Jim White, and Mike Johnson, also present, trustees: Joe Bear, Guy James, and Ray Ryerson, Village Mayor, Jeremy Richards.

Employee evaluations were given to John Rouse, Dave Ellis, Dale Katterhenry, Dave Hermes, Cindy Pruitt, Sharon Jeffers, and Ryan Byerley

- Updated on Christmas Lights
- Concerns with bucket truck
- Dave Hermes agreed to help with hiring of new WW operator
- Purchase orders need to be used
- Work release needed for injured personnel

Pay increases to present at Regular meeting are as follows:

- Dale Katterhenry, Cindy Pruitt, and Sharon Jeffers \$1.00 per hour
- Ryan Byerley 2%
- John Rouse 3%
- Dave Ellis \$0.50 per hour

Meeting adjourned

Library Board Minutes

December 14, 2021

Present: Mary Kay Anderson, Jill Weathers, Troy Schiff, Joe Rice, Chantelle Thompson, Chris Thompson, Becci Powers, Christine Cunningham Library Director.

Minutes: Joe moved to accept the November minutes. Becci seconded, Motion passed.

Treasurer's Report: Total \$136,141.93

Received a gift from Janice Manzo for \$10,000. Need to write a Thank You letter with a tax letter.

Chantelle suggested we budget some time and money to be spent on Training and Development.

Bills: Mary Kay moved we pay the Visa Debit charges of \$412.35. Joe seconded, Motion passed. Bill to note: Illinois Department of Revenue \$69.54

Becci moved to pay Baker and Taylor bill of \$401.32, Troy seconded. Motion passed.

Becci will talk to the bank about investing some funds instead of getting .5% on CD's.

Librarians report: Vacations and covid leave are all covered. A new printer is on the way.

Christine is in the process of checking up to date members for Axis 360 (which is e-read.)

Business Directory Magnet: We have a few spots left, which Christine and Jill will look at past clients to see if they want to advertise. We want to check this out in the future to see if this is cost effective.

Per Capita: Christine filled out the forms. She still needs to do a Community Survey. Troy Preston has volunteered to help with this since he has experience in this area. Questions such as: Do you know the library offers _____, and What would draw you to the library?

Summer Reading: "Read Beyond the Beaten Path," with a camp type theme.

Recognizing Former Members: Joe will look into some options of a matted frame for a certificate. Maybe do a section for 10 year plus members, and 20 year plus members.

Year End Charitable Giving: Next year in April and October we need to discuss whether to send a letter reminding people of donating, who have donated in the past.

Book Donation: Need to send a thank you to Beth Woodside who donated some Newberry Award Winners books.

NEW BUSINESS:

Trustee: Becci moved to appoint Chris Thompson as Homer Library Trustee. Troy seconded. Motion passed. Chris Thompson took his Oath of Office.

Closed Session: Becci moved to go into Closed Session. Chantelle seconded. Motion passed.

Chantelle moved to end Closed Session, Joe seconded. Motion passed.

Homer Community Library Board Minutes

January 11, 2022

Present: Jill Weathers, Troy Schiff, Mary Kay Anderson, Becci Powers, Joey Rice, Cindy Happ Friends of the Library, Christine Cunningham Library Director.

Absent: Chris Thompson, Chantelle Thompson, and Alice Kirby Assistant Librarian.

No Public

Jill called the meeting to order at 7:03 pm.

Friends of the Library Report: \$40 were made on the Library Browsing bags at Christmas in Homer on December 4. The Friends had a book contest and winners were: Russell High, and Corbin Shanks. The Friends bought the library 4 books and some science kits with the money. They will be having a Winter Bookmark contest. Voting starts Feb. 15th. Will reach out for people to wrap the Blind Date books.

Minutes: Becci moved to approve the minutes, Joey seconded, Motion carried.

Treasurer's Report: Balance \$134,027.56.

Bills: Troy moved to pay Visa Debit charges of \$515.71, Joey seconded, Motion carried.

Becci moved to pay the Baker and Taylor bill \$318.18 Joey seconded. Motion carried.

Becci moved to pay the renewal of the movie license of \$312.00 Joey seconded, Motion carried.

Bill to note: Illinois Department of Revenue \$78.34.

Librarian's Report:

- We now have a donation button on our website.
- All board data has been sent to the Champaign County Clerk's Office.
- The Norton security has been renewed.
- The Per Capita Grant info is due Feb. 15, which is done.
- Christine is following up on "Cards for Kids."

OLD BUSINESS

Recognition of Former Board Members and Donors: Joey got a quote for \$53 for a 9x12 plaque with metal name plates. Joey mentioned with all engraved it may be around \$100. The 16x12" plaque is \$62. Board will discuss more next month.

Business Directory Magnet: The final graphics are going to Minute Man, we're waiting on a few businesses' graphics.

OMA: Jill checked on minutes and agenda which needs to be up for public 90 days, website is okay.

Investments of Funds: Prospect Bank was unable to direct Becci to someone for investments. Jill is going to check into another investment firm.

NEW BUSINESS

Monicals: Mary Kay Will check on a contact for Monical's dates.

Freshman Orientation: Jill will check on date for Freshman Orientation.

Cleaning: Cleaning dates will be February and March as board members have an hour or 2 to help.

February: Friends will ask for volunteers to wrap the Blind Date with a book event. Christine will pick around 6 books.

Budget: Christine will have a preliminary budget for us in February.

Becci moved to adjourn at 8:03 pm. Troy seconded. Motion carried.

Submitted by Mary Kay Anderson

secretary

Homer Community Library Committee Meeting for Employee Evaluations

Dec. 14, 2021

Present: President Jill Weathers, Troy Schiff, Mary Kay Anderson

President Jill called the meeting to order at 6:02 *pm* .

Reason for meeting is to evaluate Christine Cunningham, Library Director, and hear her evaluation of Assistant Librarian Alice Kirby.

The committee agreed to give Christine all excellents.

We met with Christine to hear her self-evaluation and Alice's evaluation.

Christine gave all excellents except for organization for herself and Alice.

Christine has been with us for 11 years.

Meeting adjourned at 6:25. *pm* .

Submitted by Mary Kay Anderson